Synopsis

Designed with the busy professional in mind, this 4-page laminated quick reference guide provides step-by-step instructions in QuickBooks Pro 2014. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. Topics Include: The Chart of Accounts; Customers, Employees, and Vendors; Managing List Items; Sales Tax; Inventory; Other Items; Basic Sales; Price Levels; Billing Statements; Payment Processing; Entering and Paying Bills; Bank Accounts; Reporting; Estimating; Time Tracking; Payroll; Credit Card Accounts; The Loan Manager; Company Management.

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Customer Reviews

I am re-learning Quickbooks after a decade of not using it...I wish I would have purchased this months ago! I have learning CD’s and a book...this Quick Reference Training should be your first purchase, before anything else! I am a sole proprietor & have enough to do... without trying to learn an entire program... & dig through trying to find what I need. I just use this reference sheet, and quickly can do what I need to do & can finish up & get back to the other tasks I need to generate income. Work Smarter... buy this! Your time is worth alot, if I had to sum this purchase up I would say "it enables me to be much more efficient & I now have better use of my precious time, when it comes to financial prep & recording!"

This is a great little reference guide for newbies like me! Seller was also great. The price was great, product was received within specified delivery time and packaging was perfect! I would definitely
buy from this seller again!

Great go to for a quick reference instead of having to flip thru a bulky manual.

This comes in very handy as a quick reference as I’m learning/working my way through this new program for me.

very handy and has a little of everything that you might want to do in qb, but you do need to know qb to use it

Very helpful.

It is a nice quick reference. I’m new at QB, so use it 3-4 times a week. Durable, easy read, organized.

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